



Ajax Public Library

Ajax Public Library Board Minutes

7.1 November 16, 2023 Meeting Minutes

Place: Rotary Room, Main Branch

Date: November 16, 2023

Time: 7:00 p.m.

Present: Doug Miller, Mallik Fernando, Pia Kaukoranta Vahabi, Piyali Correya, Rebecca Hayes, Regional Councillor Sterling Lee, Sepelene Deonarine and Voytek Bialkowski.

Regrets: Deborah McDougall Jones

Staff:

Sarah Vaisler	- CLEO & Secretary/Treasurer
Jason Tooral	- Manager of Corporate Services
Melissa Redden	- Manager of Public Services
Emilija Tasovska	- Coordinator of Human Resources and Corporate Services
Jacqueline Pitt	- Executive Assistant
Laura McEwan	- Coordinator of Collection Services
Kiley Percy	- Coordinator of Marketing and Communications

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Land Acknowledgement

We would like to begin this meeting by acknowledging that the land on which we gather is situated within the traditional and treaty territory of the Mississaugas. More specifically, the Mississaugas of Scugog Island First Nation, signatories of the Gunshot Treaty of 1788 and the Williams Treaties of 1923. This land is, and will continue to be, home to the Indigenous Peoples. Let us acknowledge the mistakes and traumas of the past through authenticity and support truth and reconciliation. Let us engage and celebrate Indigenous communities by being leaders of action in acknowledging the United Nations Declaration on the Rights of Indigenous Peoples and the Truth and Reconciliation Commission's recommendations towards truth and reconciliation. Let us keep these principles close, as we continue towards truth and reconciliation and as we move forward with kindness and respect as a community.

3. Approval of the Agenda

23-11/01

Moved by: Piyali Correya
Seconded by: Sepelene Deonarine

Motion that the Board approve the agenda of the November 16, 2023, Board Meeting.

CARRIED

4. Declaration of Conflict of Interest

None.

5. Guest Presentation - Coordinator of Marketing and Communications, Kiley Percy

Kiley Percy presented the marketing and communication update to the Ajax Public Library Board. She noted some significant changes in the marketing landscape and outlined the planned approach on how the Library will move forward with current and future communication and marketing initiatives.

6. Approval of the Consent Agenda

23-11/02

Moved by: Rebecca Hayes

Seconded by: Voytek Bialkowski

Motion to approve the Consent Agenda as distributed.

CARRIED

7. Correspondence

7.1 Customer Testimonial – Nenita Garcia

Nenita Garcia provided a video testimonial on the opening of the Makerspace, located at the McLean Branch. The customer shared her excitement and gratitude on how much she is looking forward to using the equipment, and how the space fosters creativity.

8. Other Business

8.1 TAC Update – Rachael Wright, TAC, Co-President

Rachael Wright reported to the Library Board the Teen Advisory Committee will participate in the November 25th Santa Claus Parade. She informed the Board that The Diversity Committee first meeting will also be held on that date.

8.2 Council Update

Regional Councillor Sterling Lee reported:

- The timeline for the Town of Ajax 2024 Budget, and the change in process due to the new Strong Mayor legislation.

8.3 Internal Monitoring Reports – E.L. 3.11 Treatment of Customers

23-11/03

Moved by: Piyali Correya

Seconded by Mallik Fernando

Motion that the Board has received the monitoring report for EL 3.11 Treatment of Customers to the Board and agrees that it provides reasonable interpretation of the policy and evidence of compliance.

CARRIED

8.4 Staff Report – 2023 Surplus Allocation

23-11/04 Moved by: Doug Miller
Seconded by: Pia Kaukoranta Vahabi

Motion that the Library Board authorize the CLEO to repay the Town of Ajax for the overbudget Makerspace monies with 2023 surplus, not exceeding \$250,000, upon the completion of the project closing; and

That the Library Board authorize the CLEO to take any remaining 2023 surplus and transfer it into the Library Stabilization Reserve, less the overbudget Makerspace value, with the combined total not to exceed \$250,000 following the approval of the audited financial statements.

CARRIED

8.5 Board Report – Review Board Governance Process Policies

23-11/05 Moved by: Rebecca Hayes
Seconded by: Piyali Correya

Motion that the Board approve and adopt the Governance Process Policies as presented for another year, or until they are amended.

CARRIED

8.6 Board Report – Ends Policies Revision – *to be distributed separately*

Moved by: Rebecca Hayes
Seconded by: Doug Miller

Motion to amend the third Ends to: “The Library exists so that customers will have a hub for their creative, innovative, and technological pursuits.”

CARRIED

Moved by: Rebecca Hayes
Seconded by: Pia Kaukoranta Vahabi

Motion to amend the fifth Ends to: “The Library exists to provide equitable access to information and resources for its customers, upholding intellectual freedom and enabling an informed citizenry”.

CARRIED

23-11/06 Moved by: Rebecca Hayes
Seconded by: Voytek Bialkowski

Motion that the Board approve and adopt the revised Ends Policies as amended.

CARRIED

8.7 Board Report – Draft 2024 Annual Agenda/Workplan

The Draft 2024 Annual Agenda/Workplan was distributed to the Board for information.

8.8 Committee Updates – Discussion

CLEO Performance Appraisal – No update.

Policy Review – Board Governance Process Policies reviewed under Other Business; item 8.5.

Community Engagement – On November 27, 2023 the committee will attend the Council meeting. The annual bookmark competition winners will also attend the meeting.

Board Development – No further update.

8.9 Next Meeting Discussion

The next scheduled meeting will be held February 15, 2024.

8.10 Announcements

The Town of Ajax is holding the annual Santa Claus Parade on November 25, 2023.

9. Closed Session

23-11/07 Moved by: Pia Kaukoranta Vahabi
Seconded by: Sepelene Deonarine

Motion to move into closed session.
CARRIED

23-11/08 Moved by: Doug Miller
Seconded by: Mallik Fernando

Motion to exit closed session.
CARRIED

23-11/09 Moved by: Sepelene Deonarine
Seconded by: Piyali Correya

Motion to approve the motions approved in
closed session.
CARRIED

10. Adjournment.

The meeting was adjourned at 8:05 p.m.

23-11/10 Moved by: Doug Miller
Seconded by: Mallik Fernando

Motion to adjourn the meeting.
CARRIED

Next meeting:

Thursday February 15, 2024
7:00 p.m. Rotary Room, Main Branch