



Ajax Public Library

Ajax Public Library Board Minutes

6.1 June Meeting Minute

Place: Virtual Meeting, Zoom

Date: Thursday, June 24, 2021

Time: 7:00 p.m.

Present: Noel Green, Marcela Killin, Regional Councillor Sterling Lee, Deborah McDougall, Douglas Miller, Matthew Tapscott (Chair) and Sandy Taylor.

Regrets: Sepelene Deonarine

Staff:

Sarah Vaisler	- CLEO & Secretary/Treasurer
Jason Tooral	- Manager of Corporate Services
Cindy Poon	- Manager of Public Services
Emilija Tasovska	- Corporate Services HR Assistant

1. Call to Order

The meeting was called to order at 7:03 p.m.

2. Land Acknowledgement

We would like to begin this meeting by acknowledging that the land on which we gather is situated within the traditional and treaty territory of the Mississaugas. More specifically, the Mississauga's of Scugog Island First Nation, signatories of the Gunshot Treaty of 1788 and the Williams Treaties of 1923. This land is, and will continue to be, home to the Indigenous Peoples. Let us acknowledge the mistakes and traumas of the past through authenticity and support truth and reconciliation. Let us engage and celebrate Indigenous communities by being leaders of action in acknowledging the United Nations Declaration on the Rights of Indigenous Peoples and the Truth and Reconciliation Commission's recommendations towards truth and reconciliation. Let us keep these principles close, as we continue towards truth and reconciliation and as we move forward with kindness and respect as a community.

3. Approval of the Agenda

21-06/01

Moved by: Councilor Sterling Lee
Seconded by: Doug Miller

To approve the *Agenda* as distributed.

CARRIED

4. **Declaration of Conflict of Interest** - No conflicts of interest were declared.

5. **Guest Presentation:** Coordinator of Marketing and Communications, Kiley Percy

Kiley Percy, Coordinator of Marketing and Communication presented to the Board the functions of the marketing department, key accomplishments, website launch and future goals of the Marketing and Communications team.

Marcela Killin joined the meeting at 7:27 p.m.

6. **Consent Agenda**

Item 6.2 Chief Librarians Report was pulled as item 8.7 for further discussion.

21-06/02

Moved by: Deborah McDougall
Seconded by: Sandy Taylor

To approve the *Consent Agenda* as amended.

CARRIED

7. **Correspondence**

None.

8. **Other Business**

8.1 Council Update

- Councillor Sterling Lee reported that the Town completed a Fire Master Plan, the Library will have their own set of tasks to comply with the plan.

8.2 Internal Monitoring Reports – E.L. 3.9 - Hiring and Termination of Staff Policy

21-06/03

Moved by: Noel Green
Seconded by: Councillor Sterling Lee

That the Board has received the internal monitoring report for the *E.L. 3.9 - Hiring and Termination of Staff Policy* and agrees that it provides reasonable interpretation of the policy and evidence of partial compliance.

CARRIED

8.3 Determination of the Nature and Cost of Governance Initiatives for 2022

The Board agreed the current budget of \$3,500 will remain the same for the following year.

8.4 Anti-Black Racism Ad-Hoc Committee Terms of Reference

Aisha Francis is no longer on the committee due to her resignation. Matthew Tapscott suggested that in the Terms of Reference document, Section 4: Members, that the committee member names be removed and only consist of the number of members on the committee.

21-06/04

Moved by: Aisha Francis
Seconded by: Sandy Taylor

Motion to approve the amended Terms of Reference.

CARRIED

8.5 Staff Report - Library Reserve Policy

Sarah Vaisler reviewed the revised policy and accompanying report. Sarah Vaisler fielded questions from the Library Board to further clarify the information submitted.

21-06/05

Moved by: Councillor Sterling Lee
Seconded by: Deborah McDougall

That the Ajax Public Library Board approve the amended *Library Reserve Policy* (Appendix B) in principle pending successful negotiations of a Memorandum of Understanding and the creation of a Town held Library Reserve Fund.

CARRIED

The Library Reserve Policy was amended to remove reference to “Discretionary Reserve” and replace it with “Special Project Reserve” throughout the policy.

8.6 Committee Chair Updates

CLEO Performance Appraisal Committee – No update.

Ends Policy Committee – No update.

Policy Review Committee – No update.

Community Engagement Committee – No updates.

Board Training/Annual Agenda Committee – No update.

Gaps Analysis Committee – No Update.

8.7 Chief Librarians Report

Matthew Tapscott congratulated all the staff at the Ajax Public Library on their hard work providing service to the Ajax Community during these difficult times.

21-06/08

Moved by: Sandy Taylor
Seconded by: Marcela Killin

Motion to accept the report.

CARRIED

9. Closed Session – Personnel Matter

The meeting moved in camera.

21-06/09

Moved by: Councillor Sterling Lee
Seconded by: Sandy Taylor

Motion to move into closed session

CARRIED

21-06/10

Moved by: Councillor Sterling Lee
Seconded by: Noel Green

Motion to approve/ratify motions approved in camera.

CARRIED

21-06/11

Moved by: Deborah McDougall
Seconded by: Marcela Killin

Motion to leave in camera.

CARRIED

10. Adjournment.

The meeting adjourned at 8:32 p.m.

21-06/12

Moved by: Noel Green
Seconded by: Sandy Taylor

To adjourn the meeting.

CARRIED

Next meeting:

Thursday, September 23, 2021
7:00 p.m. Virtual Meeting, via Zoom.