



Ajax Public Library

Ajax Public Library Board Minutes

5.1 December Meeting Minutes

Place: Virtual Meeting, Zoom

Date: Thursday, December 10, 2020

Time: 7:00 p.m.

Present: Sepelene Deonarine, Deborah McDougall, Noel Green (Chair), Marcela Killin, Douglas Miller, and Sandy Taylor.

Regrets: Aisha Francis, Regional Councillor Sterling Lee and Matthew Tapscott

Staff:

| | |
|------------------|-----------------------------------|
| Sarah Vaisler | - CLEO & Secretary/Treasurer |
| Jason Tooral | - Manager of Corporate Services |
| Cindy Poon | - Manager of Public Services |
| Emilija Tasovska | - Corporate Services HR Assistant |

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Approval of the Agenda

20-12/01

Moved by: Sandy Taylor
Seconded by: Doug Miller

To approve the *Agenda* as distributed.

CARRIED

3. Declaration of Conflict of Interest - No conflicts of interest were declared.

4. Consent Agenda

Item number 4.4 Staff Report – Makerspace Strategy RFP was pulled as item number 6.4.

20-12/02

Moved by: Doug Miller
Seconded by: Noel Green

To approve the *Consent Agenda* as amended.

CARRIED

5. Correspondence

No correspondence received.

6. Other Business

6.1 Councillor Update

Deferred to January Board Meeting.

6.2 Library Services Update from the CLEO

Sarah discussed with the Board the following topics and events:

- Ajax Public Library partnered with the Municipality to conduct a large program called *Cocoa and Santa* which took place last Friday.
- Toy and Food Drive is a Council driven fundraiser, residents can drop off gifts at the Main Branch.
- Ajax Public Library is partnering with the Town of Ajax to deliver a services called *Ajax Works* which will be launching in 2021 for residents who are struggling with unemployment.
- Discussions continue to take place around the Operating Budget, an updated document will be presented to the Board as soon as it is available.
- Library Leadership team put together a Town Hall for all staff. The Zoom platform was used to hold the meeting where employee questions were answered and success stories were shared.

6.3 OLA Superconference – Trustee Participation

OLA Superconference will take place on Tuesday, February 2 to Saturday, February 6, 2021. Doug will be sending an email to all Board Members to finalize attendance to available sessions.

6.4 Staff Report- Makerspace Strategy RFP

Sarah Vaisler and Jason Tooral fielded questions regarding the MakerSpace RFP Report from the Library Board Trustees.

20-12/03

Moved by: Deborah McDougall

Seconded by: Doug Miller

Motion to approve the funds of \$76,180 + HST to Lord Cultural Resources.

CARRIED

7. Closed Session

- 7.1 Confidential issues concerning personal matters about an identifiable individual; [Public Libraries Act 2002, c. 17, Sched C, s 16. 1 (4) (b)]

The meeting moved in-camera.

20-12/04

Moved by: Deborah McDougall
Seconded by: Marcela Killin

Motion to exit in-camera.

CARRIED

20-12/05

Moved by: Sandy Taylor
Seconded by: Marcela Killin

Motion to approve motions passed in-camera.

CARRIED

8. Adjournment.

The meeting adjourned at 7:40 p.m.

20-12/06

Moved by: Marcela Killin
Seconded by: Deborah McDougall

To adjourn the meeting.

CARRIED

Next meeting:

Thursday, January 28, 2020
7:00 p.m. Virtual Meeting, via Zoom.