



# Ajax Public Library

## Ajax Public Library Board Minutes

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### 5.1 November Meeting Minutes

**Place:** Virtual Meeting, Zoom

**Date:** Thursday, November 26, 2020

**Time:** 7:00 p.m.

**Present:** Sepelene Deonarine, Deborah McDougall, Noel Green, Douglas Miller, Regional Councillor Sterling Lee, Matthew Tapscott (Chair for this Meeting) and Sandy Taylor.

**Regrets:** Marcela Killin

**Staff:** Sarah Vaisler - CLEO & Secretary/Treasurer  
Jason Tooral - Manager of Corporate Services  
Cindy Poon - Manager of Public Services  
Emilija Tasovska - Corporate Services HR Assistant

#### 1. Call to Order

The meeting was called to order at 7:00 p.m.

#### 2. Approval of the Agenda

20-11/01

Moved by: Councillor Sterling Lee  
Seconded by: Deborah McDougall

To approve the *Agenda* as distributed.

**CARRIED**

#### 3. Declaration of Conflict of Interest - No conflicts of interest were declared.

#### 4. Guest Presentation: Hispanic Canadian Alliance of Durham, Clara Rodrigues and Maria Christina Gomez.

Clara Rodrigues, Director of Community Outreach of Durham and Maria Christina, Director of Special Programs, presented to the Board their involvement in the Hispanic community. Topics discussed were their mission and vision for the alliance, member programs, virtual efforts during the Covid-19 pandemic and their re-opening 2021 plan.

Noel Green joined the meeting at 7:30 p.m.

#### 5. Consent Agenda

Item number 5.3 Staff Report – Ends Policy Review was pulled for discussion as item number 7.5 and item number 5.8 Staff Report- 2021 Operating Budget was pulled and added to other business as item 7.6.

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20-11/02

Moved by: Doug Miller  
Seconded by: Noel Green

To approve the *Consent Agenda* as amended.

**CARRIED**

**6. Correspondence**

No correspondence received.

**7. Other Business**

**7.1 Councillor Update**

Regional Councillor Sterling Lee updated:

- The Operating Budget and Capital Budget are not yet finalized, looking to get the budget numbers in by January 2021.
- Parking By-law has been updated to hold off on the enforcement of parking regulations to help families who are home due to Covid-19.
- Ajax street name Langsdorff Drive, has been approved by Council to allow for renaming, which will be decided at the coming meeting.

**7.2 Internal Monitoring Report – EL 3.11 Treatment of Customers**

20-10/03

Moved by: Deborah McDougall  
Seconded by: Sepelene Deonarine

That the Board has received the internal monitoring report for the *Treatment of Customers Policy* and agrees that it provides reasonable interpretation of the policy and evidence of compliance.

**CARRIED**

**7.4 Committee Updates**

CLEO Performance Appraisal Committee – Noel has circulated to the committee and Sarah the final format for the CLEO Performance Appraisal, which will be used for the December meeting.

Ends Policy Committee – Ends will be discussed in item number 7.5.

Policy Review Committee – No Update.

Community Engagement Committee – Library presentation to council was successful last week. Sarah and Aisha will be meeting to put together part 2 of the Anti-black Racism training for the Board.

Board Training/Annual Agenda Committee – 5.14 Board Report – 2021 Annual Agenda/Work Plan have been updated with the training scheduled for 2021.

Gaps Analysis Committee – No Update.

