

Ajax Public Library Board Meeting Minutes

Place: Rotary Room, Main Branch

Time: 7:00 p.m.

Present: Councillor Marilyn Crawford, Dani Goraichy, Natasha Hasham, Faizal Khan, Matthew Tapscott and Phil White

Staff: Donna Bright - CLEO & Secretary/Treasurer
Susan Burrill - Manager of Corporate Services
Dan Gioiosa - Manager of Access Services
Cindy Poon - Manager of Public Services
Emilija Tasovska - Corporate Services HR Assistant

Regrets: Jamil Ahsan, Avril Alleyne and Nicole Anatol

Guest: Kate Bird, Executive Director – Community Development Council of Durham

1. Call to Order

The meeting was called to order at 7:05 p.m.

2. Approval of the Agenda

Suspend regular order of business to accommodate Kate Bird's presentation.

17-09/01 Moved by: Phil White
Seconded by: Matthew Tapscott

To suspend the regular order of business.

CARRIED

Guest Presentation: Kate Bird, Executive Director – Community Development Council of Durham. Topics covered:

- CDCD history
- Community development
- Housing Help Durham
- Settlement services
- Welcome Centre services
- Current projects

3. Declaration of Conflict of Interest

None.

4. Consent Agenda Items

Items pulled for further discussion, agenda item 4.3 August Financial Report and 4.2 Chief Librarian's Report. Item 4.8 Board Self-Evaluation was deleted from the agenda as the self-evaluation documents had not been circulated. The Consent Agenda was approved as amended.

17-09/02 Moved by: Natasha Hasham
 Seconded by: Matthew Tapscott

To approve the Consent Agenda as amended.

CARRIED

6. Other Business

6.1 Council Update

- The wage impacts of Bill 148, if passed, will significantly impact the Town's staffing budget lines in 2018 and beyond.
- Westney Road construction will begin at the end of the year.
- Rossland Road construction will begin at the end of the year.
- Currently establishing permanent bus stops.

6.2 Internal Monitoring Reports – EL 3.10 *Staff Treatment Policy*

17-09/03 Moved by: Phil White
 Seconded by: Natasha Hasham

That all members of the Board have read the monitoring report for the ***Staff Treatment Policy***, and agree that it provides a reasonable interpretation of the policy and evidence of compliance.

CARRIED

6.3 2017 Fines and Fees Schedule Review

17-09/04 Moved by: Faizal Khan
 Seconded by: Matthew Tapscott

That the Board approve the draft revisions to the 2017 Fines and Fees Schedule Review.

CARRIED

6.4 Review to *the Circulation and Membership Policies*

17-09/05 Moved by: Natasha Hasham
Seconded by: Faizal Khan

That the Board approve the draft revisions to the
Circulation and Membership Policies.

CARRIED

6.5 Review to the *Internet Access Policy*.

17-09/06 Moved by: Matthew Tapscott
Seconded by: Natasha Hasham

That the Board approve the draft revisions to the Internet
Access Policy.

CARRIED

6.6 Report to Council

Dani Goraichy and Phil White will work together to develop and present a
Board Update report to Council at an upcoming meeting.

6.7 2016/2017 Annual Agenda

17-09/07 Moved by: Matthew Tapscott
Seconded by: Phil White

To approve the amended agenda.

CARRIED

6.8 Committee Chair Updates

CLEO Performance Appraisal Committee

The template will be sent out to the CLEO for completion.

Ends Policy Committee

Natasha Hasham and the Ends Committee will meet in October to review the
current Ends. A report will be brought to the Board after review and Committee
consultation.

Policy Review Committee

The Policy Review Committee presented its report and recommendation for

7. **Adjournment**

The meeting adjourned at 8:50 p.m.

17-09/09

Moved by: Matthew Tapscott
Seconded by: Faizal Khan

To adjourn the meeting.

CARRIED

Next meeting: **October 26, 2017**
7:00 p.m. Rotary Room, Main Branch